

**Position title: IT PROJECT MANAGER AT THE OIE WORLD ANIMAL HEALTH INFORMATION AND ANALYSIS DEPARTMENT**

**Salary:** Commensurate with qualifications and experience and non-taxable

**Duration of the position:** Three (3) years renewable

**Context and stakes:**

The World Organisation for Animal Health, headquartered in Paris, France and better known by its acronym OIE (Office International des Epizooties), is an international intergovernmental organisation founded in 1924, whose mission includes, but is not limited to, ensuring transparency in the global animal health situation, collecting analysing and disseminating veterinary scientific information and encouraging international solidarity in the control of animal diseases. Central to these missions is the World Animal Health Information System (WAHIS: [http://www.oie.int/wahis\\_2/public/wahid.php/Wahidhome/Home](http://www.oie.int/wahis_2/public/wahid.php/Wahidhome/Home)), through which the 180 Member Countries are expected to notify the OIE of significant animal disease events that occur in their national territory.

Ten years after it was launched and four years after major upgrades, the demands on the WAHIS information system have outgrown its capacity. Consequently the OIE is in the process of developing a new system (WAHIS+) and through this announcement is searching for an *IT Project Manager*. Major demands that must be met with WAHIS+ include: efficient and high volume data extraction of temporal and spatial data, the ability to collect molecular information on pathogens (genomic data), seamless interconnection with regional and national animal health information systems, embedded data mining features, high resolution and dynamic mapping functions and dashboard production.

As a part of this system development/upgrade, OIE has engaged a company to serve as the “Assistant to the Contracting Authority (ACA)” whose role is to assist the OIE with the functional definition and requirements of the WAHIS+ project. An *IT development company* will be hired for the development phase once the functional specifications have been completed by the ACA company. The ACA, will continue to ensure that the technical solutions proposed by *IT Development Company* align with the functional specifications. Additionally, the OIE has designated a *Business Project Manager* to manage the internal coordination of this project.

At this time, the OIE requires the services of an *IT Project Manager* whose main role will be to coordinate all work carried out by the designated ACA company and the *IT Development Company* in the framework of the WAHIS+ project. He/she will work in close collaboration with the *OIE Business Project Manager*.

**Responsibilities, main functions and duties:**

Under the direct supervision of the Head of the World Animal Health Information and Analysis Department and in close collaboration with her Deputy and *OIE Business Project Manager*, the incumbent will be responsible for managing the development and implementation throughout the complete project lifecycle including execution, monitoring, quality and risk management during the WAHIS+ development phase and provide further technical support for improvements of WAHIS+ during its lifespan.

The *IT Project Manager* will:

- Closely collaborate with external companies (ACA company and *IT Development Company*), coordinate their activities and ensure high quality of the deliverables.
- Ensure successful implementation of the OIE’s business needs and the WAHIS+ user needs.
- Build a clear understanding of the technical scope and objectives of the WAHIS+ information system and ensures project teams' commitment to project delivery. Assist in the definition and documentation of the project scope and objectives, involving relevant stakeholders and ensuring technical feasibility.
- Provide effective leadership, guidance and critical communications to project team(s) as appropriate while promoting and contributing to a cohesive team environment.
- Monitor performance of project team resources and ensure that activities are implemented within budget. Perform evaluation, interpretation, and effective presentations of relevant data.
- Make recommendations for improvements and/or facilitate problem resolution where appropriate. Responsible for tracking key project milestones and adjusting project plans and resources to meet the needs of the project.
- Ensure project deliverables are timely met and comply with project requirements.
- Assist in hiring *IT Development Company*.
- Manage in close collaboration with the ACA company the test and validation phases of the project.
- Prepare relevant project status reports for the OIE Director General and Deputy DG nominated for project supervision. Communicate project status routinely to the project steering committee and other relevant stakeholders. Adhere to normal standards and procedures for project reporting and documentation.
- Conduct post-project review to discuss and document successes and lessons-learned for future projects.

**Required qualifications and experience:**

- Masters' degree or equivalent in an IT related field (Computer Science, Information Systems, and Engineering etc.). Minimum of 8 years of IT and direct work experience managing large scale technology projects including all aspects of process development and execution.
- In depth knowledge and demonstrated experience of both Agile/Scrum project management principles (all phases of the project lifecycle) and practices.
- Experience with projects involving multiple technologies and functions.
- Knowledge of MVC frameworks, test driven development and unit testing frameworks.
- Experience with Project Management software such as MS Project, Visio etc.
- In depth knowledge of standard development tools and web application solutions.
- Solid working knowledge of main web technologies: Java, PHP, JavaScript, XML, SQL, CSS, Web services
- Experience working with major web servers (APACHE, IIS)
- Experience working with SSL and TSL certificates and securing web sites and services
- Experience with major database servers such as MS SQL Server, Oracle etc.
- Experience with systems integration using web services or other technologies
- Experience testing web site's security and using automated testing tools

**Required skills and abilities:**

- Strong spoken and written English skills are required. Good knowledge of French or Spanish is preferred.
- Solid understanding of software development life cycle models and QA process (Functional, Performance, Regression testing, etc.)
- Must be comfortable and have prior experience communicating with all hierarchical levels including Executive leadership.
- Excellent listening, interpersonal, written, and verbal communication skills, with the ability to adapt to communication styles of team members who come from a broad spectrum of disciplines.
- Capable of working both independently and in a team-oriented collaborative environment.
- Talent for handling shifting priorities / demands / timelines and effectively executing tasks in a high-pressure environment. It is crucial that candidate be able to react to project adjustments and alterations promptly and efficiently.
- Program level finance management, planning and schedule development, PMP certification and relevant experience in Healthcare are preferred qualifications.

The OIE places high value on a multicultural environment and the incumbent should have the capacity to build collaborative relationships. The OIE expect autonomy, dynamism as well as team spirit. The incumbent will have to cope with complex internal and external environment, and will have to renew regularly his/her approaches and beliefs to be able to incorporate innovation.

**Preferred qualifications and experience:**

- Good working knowledge of GIS and mapping solutions in order to provide the expertise for the next WAHIS mapping solution.
- Experience with business intelligence software such as SAP, Business objects BI, Oracle BI Analytics, etc.
- Understanding of popular frameworks such as Zend, Symphony, jQuery, Angular JS, Bootstrap, etc.

**Other information:**

The French authorities do not require OIE staff to have a work permit. The post is based in Paris (17th arrondissement).

OIE staff members are international civil servants and are under the authority of the Director General.

The position is full-time and immediately available.

Cover letter and Curriculum Vitae should be sent to the attention of the Human Resources ([hr.dept@oie.int](mailto:hr.dept@oie.int)), copied to [wahisproject@oie.int](mailto:wahisproject@oie.int) before 10 February 2017.