

Offer of internship

Position title: Internship – Strategic Partnerships and Legal Affairs Unit
Allowance: 633,75 € / month
Duration: 3 to 6 months (anytime in 2019)
Context <p>The World Organisation for Animal Health, previously known as the « Office international des épizooties » (OIE), was created in 1924. Its headquarters are based in Paris. It comprises 182 Member Countries and is present on all continents through 12 regional offices. The OIE is an intergovernmental organisation recognised by the World Trade Organization as a reference Organisation for intergovernmental standards concerning the sanitary safety of international trade of animals and products of animal origin and zoonoses. The OIE is in charge of improving animal health, veterinary public health and animal welfare worldwide, as well as transparency of the global animal disease situation.</p>
Positioning and reporting <p>The Intern will report to and work under the guidance of the OIE's Legal Advisor on a wide range of operational, programmatic and governance issues, as well as reviewing and drafting legal documentation.</p>
Internship role and activities <p>In particular, depending on the duration of the internship, the Intern will work under the supervision of the Legal Advisor on all or some of the following tasks:</p> <ul style="list-style-type: none">• Assisting with respect to governance matters, such as the value of documents published by the OIE such guidelines, concept notes, recommendations, etc.• Providing recommendations and legal support on data protection management• Assisting in the development or implementation of the OIE's internal processes and policies (e.g. regarding confidentiality and transparency)• Undertaking basic or extensive review of legal documents, instruments, or other material; identifying important issues, similarities, and inconsistencies, etc.• Providing support in contractual matters (e.g. service agreements)• Other duties involving legal issues as required by the Legal Advisor
Qualifications and Experience <p>Qualifications</p> <ul style="list-style-type: none">• Currently studying or recently graduated from a law school (Master's level or above) providing a general legal tertiary education <p>Requirements</p> <p>Technical skills</p> <ul style="list-style-type: none">• Ability to draft clear, legally correct documents or agreements in English• Advanced knowledge of commercial and/or international organisations' law• Advanced legal research and benchmarking skills• Excellent computer skills in a Microsoft environment

Additional skills

- Knowledge of the two main legal systems of relevance to the Organisation (civil and common law) would be an advantage
- Familiarity with the work and general functioning of international organizations (UN or non-UN system) would be an advantage

Interpersonal skills

- Excellent communications skills
- Courtesy, tact and ability to establish and maintain good working relations in a multinational and multicultural environment
- 'Can do' attitude and ability to work within short deadlines

Working conditions

This is a full-time internship based in Paris, France.

General information

The OIE places high value on a multicultural and positive work environment.

The OIE is an equal opportunity employer and welcomes applications of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

If you are interested in this internship, please complete your application online **by 31 January 2019 at midnight (Paris time) at the latest** by clicking on the link below.

Should you have any questions, please contact Human Resources at hr.dept@oie.int.

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