

## Vacancy Announcement

### Position title – Head of the Status Department

**Salary:** Base salary at **4 700 € net/month**, negotiable according to experience  
+ Benefits (salary exempt of French income tax, annual quality bonus & annual responsibility bonus)

**Duration:** Two (2) years – renewable for an unlimited number of times according to performance

#### Context:

The World Organisation for Animal Health (OIE) is the intergovernmental organisation responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognised by the World Trade Organization as reference international sanitary rules (<http://www.oie.int/en/>).

The OIE, previously known as the « Office international des épizooties », was created on the 25th of January, 1924. Its headquarters are based in Paris. It comprises 181 Member Countries and is present on all continents through 12 Representations or Bureaus in total.

Since 1998, the OIE upholds the mandate conferred by the World Trade Organisation to officially recognise disease-free areas of countries for trade purposes. The procedure for the official recognition of disease status by the OIE is voluntary and applies currently to six diseases -African horse sickness (AHS), foot and mouth disease (FMD), bovine spongiform encephalopathy (BSE), classical swine fever (CSF), contagious bovine pleuropneumonia (CBPP) and peste des petits ruminants (PPR). Member Countries may also request the OIE to publish their self-declaration of disease freedom for other diseases than the ones listed above, in a separate process. All procedures regarding [official diseases status recognition](#) and [self-declared status](#) are available on the OIE website.

#### Positioning and reporting

Under the authority of the Director General and the supervision of the Deputy Director General (International Standards and Science), and in close coordination with the Heads of other Departments. Supervising a team of 8 staff members.

#### Job purpose

The Head of the Status Department participates in increased transparency and standardisation of the animal health situation of Member Countries. He/she is in charge of ensuring the performance of the activities of the Status team in support of the work of the OIE Specialist Commissions, especially through effective support to the Scientific Commission for Animal Diseases (SCAD) in its mission to deliver high-quality, scientifically-based and in-depth assessments of applications for (and maintenance of) official disease status recognition and official control programmes endorsement, based on compliance with OIE standards. He/she is also in charge of providing strategic guidance and support to the development of activities surrounding official diseases recognition and the implementation of Global Strategies for FMD and PPR.

#### Missions and activities

##### Provide strategic guidance regarding the OIE activities related to the work of the Department

- Participate in the OIE Management Committee and provide support to the design and implementation of strategic initiatives;
- Report to the General Directorate on the implementation of activities;
- Represent the OIE at relevant international conferences, missions, meetings, workshops etc.;
- Coordinate responses to enquiries from diverse sources, including colleagues, Member Countries, other organisations and external parties.

##### Provide leadership and management of the Status Department team

- Translate strategic goals into team objectives and monitor collective performance;
- Foster a positive and productive work environment through the provision of constructive feedback;
- Organise and oversee tasks to ensure delivery of the team's missions;
- Participate in the recruitment process of staff members as well as staff competency development and annual performance appraisal;
- Manage, improve and, where necessary, identify and formalise the different procedures of the Department.

## **Participate in and ensure the management and delivery of the team's missions**

- Official status recognition:
  - Plan and manage the activities of the ad hoc Groups for the evaluation of country status and the endorsement of official control programmes and contribute to the Secretariat of the SCAD;
  - Assist Member Countries in the correct procedures for the submission of dossiers;
  - Organise and participate in the design and delivery of training to Member Countries aimed at improving the quality of submitted dossiers;
  - Monitor the compliance of Member Countries having obtained official disease status or endorsed control programme recognition;
  - Design, participate and provide support to in-country assessment missions.
- Self-declarations:
  - Provide assistance to Member Countries and ensure consistent application of the procedure;
  - Improve the visibility of self-declarations.
- High Health High Performance Horses (HHP) related activities:
  - Ensure the continuous improvement and update of HHP guidelines;
  - Ensure continuous collaboration with partners in the private and public sectors;
  - Contribute to the organisation and follow-up of regional roadmap workshops on the facilitation of international movements of competition horses;
  - Plan and organise advocacy activities in line with the existing OIE communication strategy for HHP.
- Global Strategies:
  - Ensure coordination with partner organisations on the implementation of Global Strategies;
  - Co-chairing the Global Framework for the progressive control of Transboundary Animal Diseases (GF-TADs) Working Group on FMD and contributing to the implementation of the FAO/OIE Global Strategy for FMD control, including through the organisation of GF-TADs Regional Roadmap meetings in collaboration with the European Commission for the control of Foot-and-Mouth disease (EuFMD);
  - Coordinate, in collaboration with the PPR Global Secretariat and with other relevant OIE Departments and officers, the implementation of the FAO/OIE Global Strategy for PPR control and eradication;
  - Participate in the GF-TADs Management Committee.
- International Standards

Lead the work programme for development and maintenance of the OIE's international standards relevant to the above.

## **Qualifications and Experience**

### **Qualifications**

- Doctor of Veterinary Medicine (or equivalent): essential;
- PhD or Masters post-graduate studies in veterinary sciences, epidemiology, public health or risk assessment would be an asset;
- At least 10 years of experience working with the Veterinary Services on the regulatory development and operational implementation of disease control programmes. Experience in disease control programme for FMD, PPR and/ or BSE would be an asset;
- At least 5 years of experience in management;
- At least 5 years of experience in an international environment.

### **Requirements**

#### **Technical skills**

- Regulatory specification of animal disease programmes;
- Epidemiology;
- Risk assessment;
- Disease surveillance, prevention and control;
- Excellent command of English (oral and written);
- Good computer skills in a Microsoft environment.

#### **Additional skills**

- Good working knowledge of Spanish and/or French is an asset.

#### **Interpersonal skills**

- Excellent leadership skills and the capacity to motivate and develop team members;
- Excellent communication skills (verbal, written, interpersonal, presentations);
- Organisational awareness: strong ability to establish priorities and work within tight timelines;

- Attention to detail and capacity for global overview;
- Courtesy, tact and ability to establish and maintain good working relations in a multinational and multicultural environment;
- Strong confidentiality awareness.

### **Working conditions**

The post is a full-time position at the OIE Headquarters in Paris and entails regular missions abroad.

### **General information**

The OIE places high value on a multicultural and positive work environment.

The OIE is an equal opportunity employer and welcomes applications of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs.

This is a full-time position as an international civil servant based at the OIE Headquarters in Paris (France). Expected starting date on **16 July 2018**.

If you are interested in the position, please complete your application online by **11 June 2018 at noon (Paris local time) at the latest** by clicking on the link below.

Should you have any questions, please contact Human Resources at [hr.dept@oie.int](mailto:hr.dept@oie.int).

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