Call for Expression of Interest

**Consultant to support Equine activities in Asia and the Pacific region**

**Annex 1 (to be returned as Financial offer)**

***As a reminder, in accordance with the internal rules of the OIE, call for expression of interest’s procedure applies to procurement contracts whose total value is less than EUR 100 000.***

**Accordingly, any financial offer (renewal period included) equal or exceeding this threshold (EUR 100 000) will be rejected.**

The contract will have a mixed price as follows:

* Fixed price for Quarter 2&3 (2022) : for 40 working days as provided in section 2.2 of the CFEOI

|  |  |  |
| --- | --- | --- |
| **Deliverables/ Activities** | **Estimated workload (TBC)** **(in days)** | **Cost in EUR****(*must include consultancy fees and any additional fees*)** |
| **Quarter 2-32022** |  |  |
| Contribute to proposal and development of an OIE Asia Pacific equine network  | 10 | **EUR ….** |
| Contribute to logistical and technical preparation and implementation of meetings and workshops on select equine diseases, emergency preparedness, working equid welfare and other equine specific topics  | 10 | **EUR ….** |
| Work with equine experts, OIE HQ and external stakeholders to develop specific training on selected topics | 5 | **EUR ….** |
| Conduct surveys with OIE Laboratory focal points to assess diagnostic capabilities related to equine diseases (tests performed, proficiency tests, protocol to send samples to Ref. Lab, etc)Produce a report with the analysis of the outcome of the survey and include recommendations on the way forward | 13 | **EUR ….** |
| **Quarterly report and work record**: after each quarter, the Consultant will prepare a report detailing his/her activities, achievements, and challenges and submit with the work record  | 2 | **EUR ….** |
| **Total amount for the entire mission (*must include consultancy fees and any additional fees*)** |  40 days | **EUR ….** |

* **Purchase orders**

During the contract and the renewal period, the OIE will issue task orders as needed.

The contract will have a minimum and maximum as follows:

|  |  |  |
| --- | --- | --- |
| Task order | Minimum working days on task orders  | Maximum working days on task orders |
| Quarter  | 0 | 30 |
| Renewal (period of one year) | 0 | 104 |

**Deliverables**

|  |  |  |
| --- | --- | --- |
| Deliverable (Daily rate) | N°of working days  | Cost (*must include consultancy fees and any additional fees*) |
|  |  |  |
| Daily rate for the entire team (*must include consultancy fees and any additional fees*) | **1** | **…….EUR** |
| Rate for the entire team (*must include consultancy fees and any additional fees*) | **10** | **…….EUR** |
| Rate for the entire team (*must include consultancy fees and any additional fees*) | **20** | **…….EUR** |
| Rate for the entire team (*must include consultancy fees and any additional fees*) | **30** | **…….EUR** |

Entity name :

Address :

Name & Title of duly authorised representative:

Date :