

Terms of Reference

OIE Technical Lead – Global Burden of Animal Diseases (GBADs)

Duration: 2 years (renewable)

Positioning and reporting

Under the authority of the Director General and the direct supervision of OIE Deputy Director General for International Standards and Science and day to day reporting to the GBADs Programme director.

Job purpose

In 2016, the OIE Members adopted Resolution n.35 requesting the “development and testing a methodology to determine the global burden of animal diseases in order to address deficiencies in economic information on national and world impact of animal diseases”. Since then, OIE has supported the development of GBADs, building alignment of key individuals and relevant stakeholders across public and private sectors strategy as well as academia. GBADs is currently unrolling its phase II (with a co-funding from the Bill and Melinda Gates Foundation and Department for International Development (DFID)). The OIE Technical Lead is a full-time position and part of the GBADs Secretariat with a specific role of: reinforcing working links between the GBADs programme and the OIE (across headquarters technical teams and regions); supporting the ongoing work of strengthening existing links with external networks; and seeking out new links where necessary. These activities will be designed and implemented in ways that are understood by and relevant to the OIE and its membership. A key additional function of this Technical Lead will be to commence critical strategic planning for the institutionalisation of the GBADs programme across OIE activities. The individual will be an important strategic advisor to the OIE senior leadership team on the progress of GBADs.

The Technical Lead will interact closely with a wide range of GBADs implementers, in particular the GBADs Director and Programme Manager based at the University of Liverpool.

Missions and activities

Act as a strategic technical expert and manage the interface between GBADs and the OIE staff (technical teams, HQ and Regional Representations)

- Work with the GBADs Director and Programme Manager, to provide expert advice guiding the strategic development of GBADs methods and their application.
- Coordinate OIE involvement in country case-studies through Regional and Sub-Regional Representations.
- Engage in the OIE data stewardship and digitalisation strategy, including through the development of synergies with other OIE-owned data sources (e.g. PVS pathway, OIE-WAHIS, AMU Database, Training platform).

Undertake strategic planning for the institutionalisation of GBADs

- Support the development of an OIE network of Collaborating Centres on the economics of animal health.
- Participate in the GBADs education theme to cement links with the OIE training platform.
- Support information exchange to the OIE and its membership on GBADs tools and guidelines for future inclusion as a standard within the OIE *Terrestrial Animal Health Code* and *Aquatic Animal Health Code*, in accordance with OIE procedures.
- Participate in and prepare background and working documents on GBADs for meetings of OIE Specialist Commissions, relevant working and *ad hoc* Groups respecting relevant OIE procedures.
- Scope the creation of an OIE working group on animal health economics, and (if eventually approved) function as the group’s secretariat.
- Support GBADs communication and engagement with OIE Members and Partners.

Contribute actively to the GBADs secretariat

- Support the GBADs Director and Programme Manager with the interface between the GBADs programme and OIE staff (details below).
- Prepare working documents and executive presentations for the OIE Operational Management Committee (meeting on a monthly basis via videoconference) highlighting issues and providing solutions.
- Support GBADs Programme manager and OIE Engagement and Investment Department lead to deliver the objectives of the secretariat through:
 - a coordinated engagement strategy – identifying and exploring new leads and securing new income streams.
 - maintaining close relationships with resource partners, workstream leads.
 - representing GBADs and the OIE (internally and externally) at meetings, including meetings with resource partners and/or thematic meetings and conferences.
 - drafting papers, articles and other relevant and materials.
 - facilitating working group sessions (and recording minutes).
 - contributing to the Monitoring & Evaluation of GBADs.

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While completing the above missions the individual will:

- Ensure that all activities are undertaken logically and are quality controlled.
- Ensure that timelines are realistic and milestone deadlines can be met.
- Provide subject matter expertise and user perspectives.
- Facilitate dialogue with key users.
- Track project progress and report to the governance framework for effective monitoring and evaluation and decision-making.

Qualifications and Experience

Required qualifications

- Post-graduate degree (master's) in planning, management, or economics.
- Consolidated experience in project management, planning and implementation
- Experience in managing expert groups through provision of Secretariat functions.
- At least 10 years' experience in national economic policy support or similar private sector experience.

Additional qualifications (asset)

- Knowledge of national Veterinary or Human Health Services.
- Experience working with multilateral frameworks and intergovernmental institutions relevant to animal health, animal welfare, and veterinary public health.

Requirements

Technical skills

- Strong analytical skills and writing skills.
- Excellent project planning, management and evaluation skills.
- Good command of the Microsoft Office Package (Word, Excel, Power Point).
- Excellent command of English, with proficiency in a second OIE official language (Spanish or French).

Interpersonal skills

- Strong communication skills (verbal, written, interpersonal).
- Demonstrated initiative, including ability to think strategically and achieve results.
- Ability to develop strong synergies and partnerships with colleagues and key stakeholders.
- Proven team player.
- Organisational awareness, ability to establish priorities, work within tight timelines.
- Capability of working in a multicultural environment with colleagues from different departments and offices.
- Self-motivated, focused and driven.

Working conditions

The post is a full-time position based at the OIE Headquarters in Paris and entails regular missions abroad. It requires long hours in a seated position at a computer.

General information

The OIE places high value on a multicultural and positive work environment. The OIE is an equal opportunity employer and welcomes applications of all qualified candidates, irrespective of their ethnic origin, gender, opinions or beliefs. This is a fulltime position as an international civil servant based at the OIE Headquarters in Paris (France) that is **available immediately**.

If you are interested in the position, please complete your application online by clicking on the link below by **19th February 2021** at midnight (Paris local time) at the latest.

[APPLY HERE](#)